

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

October 19, 2012

Attending:

**Paula Weeks, RD, LDN, Chairperson
Terry Compton, APRN, RN, MS, CDE, Secretary-Treasurer
Beth Fontenot, MS, RD, LDN, Board Member
Teena Doxey, RD, LDN, Public Member, Board Member
Howard Wetsman, MD, Medical Advisor**

Absent:

**Tavis Piattoly, MS, RD, LDN, Vice Chairperson
Jeanine Songy Latham, MPH, RD, LDN, Board Member**

Paula Weeks called the meeting to order at 1:07 p.m. in the Conference Room of the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Terry Martin, Administrative Assistant, were present for the meeting.

Paula Weeks welcomed Dr. Howard Wetsman to the board.

Roll call was conducted by Terry Compton.

PUBLIC COMMENTS:

Martina Salles, MPH, RD, LDN, was present for the public portion of the meeting. Ms. Salles is the Louisiana Dietetic Association's (LDA) liaison to the Board.

AGENDA:

Motion was made by Teena Doxey, seconded by Terry Compton and unanimously carried, to approve the agenda as presented.

MINUTES:

Motion was made by Teena Doxey, seconded by Beth Fontenot and unanimously carried, to approve the minutes of the July 13, 2012 meeting as presented.

FINANCIAL:

a. Financial statement for the period ending June 30, 2012

Members of the board reviewed the financial statement prepared by Susan Sevario, CPA, for the period ending June 30, 2012.

b. Annual Fiscal Report prepared by Robert Furman, CPA, with Griffin & Company

Emily Efferson presented the Compilation Report from Robert Furman, CPA, wherein no findings or adjustments were recommended for the fiscal year ending June 30, 2012.

c. Discussion regarding operations without a fee increase

Motion was made by Teena Doxey, seconded by Howard Wetsman and unanimously carried, to approve Martina Salles, Louisiana Dietetic Association's (LDA) liaison to the Board to work with LDA for a fee increase. The Board also recommended that Emily Efferson and Beth Fontenot work on the licensure fee increase as well.

CORRESPONDENCE:

a. Email from Jennifer Zweigle regarding a statement made by Nature's Wellness of Gonzales

Motion was made by Beth Fontenot, seconded by Howard Wetsman and unanimously carried, to send a letter to Nature's Wellness of Gonzales regarding the practice of dietetics and nutrition.

b. Email from Mary Lively regarding the issuing of Provisional LDN licenses

Motion was made by Beth Fontenot, seconded by Teena Doxey and unanimously carried, to send a letter to Ms. Lively to inform her that policies have been put in place to expedite the provisional licensure application process.

c. Email from Amanda Cheramie regarding RD tube feeding order writing privileges

The Board wishes to advise Ms. Cheramie that the Dietetic and Nutrition Practice Act and the Rules and Regulations neither allows or prohibit RD tube feeding order writing privileges.

BOARD/STAFF ISSUES:

a. Promulgation of rules for expedited licensing of military applicants and spouses

Motion was made by Beth Fontenot, seconded by Terry Compton and unanimously carried, to send the proposed changes to the rules regarding the expedited licensing of military applicants and spouses to George Papale for review.

b. Update on renewals

Board members were provided with a report showing that as of September 2012, 64 licenses were lapsed. Terry Martin reported that some of these individuals have reinstated.

c. Schedule 2013 board meetings dates

Motion was made by Howard Wetsman, seconded by Beth Fontenot and unanimously carried, to schedule the following board meeting dates for 2013: January 11, April 10 (Lafayette), July 12, and October 18. All meetings will be held on a Friday, beginning at 1:00 p.m. at the Board office in Baton Rouge, with the exception noted.

d. Election of board officers

Motion was made by Teena Doxey, seconded by Howard Wetsman and unanimously carried, to nominate and elect Paula Weeks as Chairperson, Jeanine Songy Latham as Vice Chairperson, Terry Compton as Secretary/Treasurer, and Beth Fontenot as LDA Liaison. All positions will begin on January 1, 2013.

e. LBEDN vacancies

The Board requested that a letter be sent to Louisiana State Medical Society for the medical advisor position expiring January 4, 2013. The Board also requested that a letter to be sent to Department of Agriculture for a licensed dietitian to fill the public board member position expiring June 21, 2013. Martina Salles, LDA liaison to Board will inform LDA to send out vacancy notices for a licensed dietitian position expiring March 15, 2013.

f. Re-visit policy on processing applications

Motion was made by Teena Doxey, seconded by Terry Compton and unanimously carried, to continue scanning and emailing of applications on weekly basis for review and approval of licenses. The Board also agreed to remove reference to employment as a precursor to get a Provisional LDN license.

CONFERENCES:

a. FARB – 37th Annual FARB Forum, San Diego, CA – January 25-27, 2013

Due to budget concerns, board members agreed that no one will attend the FARB 37th Annual Forum scheduled for January 25-27, 2013.

b. LDA 2013 Food and Nutrition Conference and Expo Request for exhibitor or sponsorship

The Board agreed to not purchase exhibit space or sponsor the LDA 2013 Food and Nutrition Conference and Expo Exhibit. The Board will give its annual presentation on Wednesday, April 10, 2013.

EXECUTIVE SESSION:

Motion was made by Teena Doxey, seconded by Beth Fontenot and unanimously carried, to move in to Executive Session at 3:20 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Teena Doxey, seconded by Terry Compton and unanimously carried, to come out of Executive Session at 3:22 p.m. to make the following motions:

a. Consent Agreement & Order 2012-05

Motion was made by Beth Fontenot, seconded by Teena Doxey and unanimously carried, to release Kea Crivelly from the terms of the Consent Agreement and Order based on successful completion of all terms.

b. Review of Applications

Motion was made by Beth Fontenot, seconded by Terry Compton and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Monica Solis	2402	Everhardt, Charlotte	2403
Tabary, Elise	2404	Ballard, Julie Anne	2405
Fiano, Tara Lynn	2406	Tanner, Hailey E.	2407
Deluca, Nancy K.	2408	Willis, Amber	2409
Buck, Casside J	2410	Flynn, Allison	2411
Fournet, Danielle	2412	Sedotal, Eric	2413
Stelly, Elise Marie	2414	Williams, Tiffany A.	2415
Burch, Christie	2416	Mertz, Janet	2417
Mysock, Leah	2418	Palmer, Hannah	2419
Benoit, Denise	2420	Temple, April D.	2421
Inge, Margaret	2423	Phillips, Audra R.	2424
McConnell, Claire	2425	O'Brien, Melissa	2426
Joffrion, Alexandra	2427	Strickney, Rachel	2428
Gray, Diane	2429	Anderson, Misty	2430
Eldredge, Alison	2431	Schlemer, Katie Marie	2432
Mason, Kwynn L.	2433		

Motion was made by Teena Doxey, seconded by Howard Wetsman and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Stark, Jessica 2422

Motion was made by Teena Doxey, seconded by Beth Fontenot and unanimously carried, to **upgrade** the following licenses:

Dixon, Kristine	2389	Buffington, Hannah	2392
Mannon, Elizabeth M.	2398	Wimberley, Leslie	667
Knowles, Sarah	2390	Carter, Samantha	2393
Chauvin, Katherine	2388	Teddle, Anna K.	2384

Motion was made by Terry Compton, seconded by Beth Fontenot and unanimously carried, to **reinstate** the following licenses:

Fonte, Kathleen J.	1898	Dunaway, Lauren F.	2076
Abide, Rose M. Karan	237	Foreman, Dawn Austin	87

Motion was made by Terry Compton, seconded by Howard Wetsman and unanimously carried, to adjourn the meeting at 3:23 p.m.

Paula Weeks, MS, RD, LDN
Chairperson

Terry Compton, APRN, RN, MS, CDE
Secretary-Treasurer